

OFFICER DELEGATION SCHEME RECORD OF OPERATIONAL DECISION



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 11 June 2019	Ref No: 1939
Type of Operational Decision:	
Executive Decision <input type="text" value="Yes"/>	Council Decision <input type="text"/>
Status: For Publication	
Title/Subject matter: Team Bury to attend the International Youth Sports Festival hosted by Lousada in Portugal, between 11 June and 13 June 2020.	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	Yes
(ii) not in conflict with Council Policy	Yes
(iii) not raising new issues of Policy	Yes
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No
Details of Operational Decision Taken <i>[with reasons]:</i> The International Youth Sport Festival (IYSF) is held every two years with the presence of circa 600 young people from different European Countries including England (Bury), Spain (Errenteria), France (Tulle), Italy (Dueville), Germany (Schorndorf) and Portugal (Lousada). The IYSF event aims to promote an exchange between young people aged 15-17 from different nationalities and cultures, fostering the development of a sense of unity and belonging whilst allowing them to understand and experience the European values of equality, mutual respect and inclusion.	

The young people representing Bury will require permission for absence from school for two days as the event is hosted during in the summer term. For past events this has been addressed by a formal letter to schools from the Department for Children and Young People, but ultimately it is a parental decision which takes into account consideration towards any educational demands.

The proposed sports for the forthcoming event include: Football, Basketball, Volleyball, Athletics & inclusive Athletics, Swimming & inclusive Swimming, Water Polo, Tennis, Table Tennis & inclusive Table Tennis and Field Hockey. Bury Council Sport and Physical Activity Service have excellent relationships with the community sports network and will start to explore expressions of interest at the earliest opportunity.

The IYSF is self-financed by individual participant contributions alongside community sports club fundraising to cover the cost of airport transfers and return flights, typically around £250-£350pp. For past events Bury Sport and Physical Activity Service have used a travel agency to identify the best value for money air travel options and obtained quotes from local transport service companies to identify the best value UK travel options.



The cost of travel, accommodation and meals during the event is provided/funded for all participants and staff by the host country together with a limited official delegation as part of the event. For past events Bury has sent representative from the Mayoral Office and/or Cabinet Member alongside lead officers.

Additional costs for the event include hosting the parents briefing, typically at a community sports club, as well as sourcing Team Bury’s apparel for group travel alongside official opening and closing ceremonies. Bury Sport and Physical Activity Service has an existing project budget of £5k earmarked to support staffing costs as required but will also endeavour to source external grants to reduce demand on our existing resources. No additional council budget is required for this event.

Following our official invitation to be part of the games sent on 4 June 2019, to assist the host country organise this event Bury are required to confirm our representation to desporto@cm-lousada.pt.

It is recommended that Bury is represented in this event whereby Bury has attended in 2003 (official delegation only), 2004, 2005, 2006 (host) 2007, 2008, 2009, 2010, 2012 (host country), 2013, 2015 and 2018 (official delegation only).

It is important to note that it is anticipated that Bury will be expected to host the event in 2024 or 2026. Bury Leisure has earmarked an existing reserve budget of circa £10k to towards such future costs.

Decision taken by:	Signature:	Date:
Joint Chief Finance Officer (CCG & LA)		25/6/19
Interim Executive Director – Communities & Wellbeing		25/6/19
Head of Workforce	NA	

Assistant Director (Operations)	<i>Neil S Long</i>	18 June 2019
Members Consulted [see note 1 below]		
Cabinet Member/Chair	<i>A. R. Jones</i>	<i>02/08/2019</i>
Lead Member	NA	
Opposition Spokesperson	<i>Roy Walker</i>	<i>14/8/2019</i>
Notes		
<ol style="list-style-type: none"> 1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted. 2. This form must not be used for urgent decisions. 		

